## **Middle School Admissions**

Contact: Middle School Admissions Team Phone: 718-935-2398 Email: MS\_Enrollment@schools.nyc.gov Website: www.nyc.gov/schools/choicesenrollment/middle Email Updates: www.nyc.gov/schools/subscribe Prepare: Grade 4 Apply: Grade 5

The middle school admissions process provides students with the opportunity to choose a middle school that suits their interests and needs. Students are eligible to apply to middle schools in the district in which they are zoned for middle school, and, when different, the district in which they attend elementary school. In order to apply to middle school, students rank their choices in order of preference on the middle school application.

## Ways to Prepare and Resources

Middle school directories for each district are available at public elementary schools, middle school fairs, Family Welcome Centers, and on the Department of Education website. The directories provide detailed information about the application process, program options, admissions priorities, and selection criteria. All middle school publications can be found online at www.nyc.gov/schools/choicesenrollment/middle/publications.

In addition, the Department of Education offers middle school fairs and open houses at schools in most districts throughout the fall. These events will give you an opportunity to learn more about your options and meet school staff. To learn more about upcoming admissions events, visit **www.nyc.gov/schools/choicesenrollment/middle**.

## Apply

Every fifth grade student attending a New York City public elementary school will receive a customized middle school application. Your application will list all of the middle school programs to which you are eligible to apply. You should rank the schools on your application in order of preference, and you will be matched to a school according to your preferences, seat availability, and the school's admissions priorities and selection criteria. Some middle schools have zones, and preference is given to students residing in the zone. Preference at K-8 schools is given to fifth graders remaining in that school. Students who apply to their zoned school or a school in which they are continuing from fifth grade are likely to be matched there if they do not match to a higher choice. Therefore, those choices should be listed after any other programs to which you wish to apply.

Students not currently enrolled in a New York City public elementary school will need to request an application for the district for which they are zoned for middle school from their Family Welcome Center. You can find your local Family Welcome Center by calling 311 or visiting

http://schools.nyc.gov/ChoicesEnrollment/NewStudents/WelcomeCenters/default.htm.

After the main middle school admissions round, there is another round for new schools opening that year. Students who participate in the new schools round will keep their main round match, and may also be matched to a new school. After notification letters are distributed, families may appeal their match through their elementary school guidance counselor or, for private school students, the local Family Welcome Center..

To find out which district you're in, call 311 or type your home address into the School Search tool at **www.nyc.gov/schools/schoolsearch**.

## **Additional Options**

In addition to the options listed on your middle school application, there are several specialized programs throughout the city that have school-based application processes, as well as charter schools. Information on these additional options is available in each middle school directory.

